BOARD OF TRUSTEES

REGULAR MEETING MINUTES

May 8, 2017 - 7:00 PM

1. Meeting call to order

 By Bud Getz at 7:04 PM

 2. Invocation

 By Allison Kelly

 3. Pledge of Allegiance

 4. Roll Call

 By Administrative Assistant Traci DelGaudio: Present were Bud Getz, Chairman; Allison Kelly, 1st

 Vice-chairman; Marilyn Spall, 2nd Vice-chairman; Molly Stone, Assistant secretary; Cathi Brennan,

 Treasurer; Kendra Bender, Assistant Treasurer and Rod Lindsay, Trustee. Absent was Keith

 Rittscher, Trustee.

 5. Presentation on employee health care benefits

 By One Insurance

 Chris Robinson from One Insurance provided information on the Health First insurance plan. Marilyn

 Spall advised the Board will need to make a decision tonight.

 Kendra Bender made the motion to approve the Health First health plans up to $52,339.25

 There were Trustee and public comments regarding the plan coverages and expenses. Marilyn Spall advised there will be no changes to the health plan coverages. The park will also offer dental coverage and will be adding vision coverage as well to be paid 100% by the park.

 6. Announcements by Chairman

 1. If you are thinking of being on the Board of Trustees, you’ll want to make up your mind soon there is a deadline to be on the ballot. The office has the paperwork.

 2. The ballot count for Resolution 2017-02 is on Wed. May 10th at 1. There has been a minor change in the process. We realized that if we did it all in here it would take 11 hours. The office will be opening the return envelopes and verifying owners and addresses prior to starting the counting process.

 7. Approval of Meeting Minutes

 Attachment: 4/24/17 minutes

 Action: Motion to Approve made by Allison Kelly, Marilyn Spall seconded.

 Trustee Comment; Rod Lindsay stated that #10 discussion on fines needs to

 be reworded to say decorative blocks with mesh in front of or behind.

 Public Comment; none

 Call for vote, motion passed pending corrections

 8. Treasurer’s Report

 By Treasurer, Cathi Brennan

 Attachment: Revenues & Expense Report: Budget

 Performance, Balance Sheet and Loan Balances

 Action: Motion to Approve made by Marilyn Spall, Kendra Bender seconded

 Trustee Comment

 Public Comment

 Call for vote, motion passed

 9. Letter of interest for the ACC Board

 Attachment: Letter of interest from Laverne Fisher

 Action: Motion to Approve made by Rod Lindsay, Molly Stone seconded

 Trustee Comments were made as to whether Ms. Fisher would be able to

 physically perform the tasks required of the ACC Board.

 Public Comments: Dave Peck advised he had recommended MS. Fisher for

 the ACC Board and feels she will be able to perform the necessary duties of

 the position.

 Call for vote, motion passed

 Swearing in of ACC applicant performed by Administrative Assistant, Traci

 DelGaudio

10. Discussion on Fine Fee Schedule

 Limit of 30 minutes on this topic

 There was discussion on if 5 days was too much time for parking violations when they are

 allowed 48 hours and can park at the rec hall if they need more than 48 hours.

 Mike advised he will revise to state the resident will have 48 hours to remove or negotiate

 other accommodation. Mike stated he will remove the line regarding 5 days in the

 paragraph as that is a Deed Restriction.

 Mike advised we got through 4 more pages.

 11. Discussion on the Resolution 2017-02 Ballot

 Attachment: Ballot counting process

 Explanation of ballot counting process

 Request for volunteers

 Mike Lawler went over the count process and advised the office will be opening the return

 envelopes and will verify owners and addresses. Mike requested 8 volunteers for the count

 process on Wed May 10th.

 Molly Stone stated that she believed we had an outside person to certify the process. It

 was just someone that circulated during the count. Becky Earnest confirmed this.

 Mike Lawler advised he will try to get someone here by Wed. Bud advised there will be

 many auditors observing in the audience if we can’t get someone.

12. 2017-2018 Fiscal Year Draft Budget Review

 By Treasurer Cathi Brennan and District Manager Mike Lawler

 Cathi Brennan went through the draft of the 2017-2018 Fiscal Year Budget. She explained they compared to 2015-2016 FY since the 2016-2017 FY is not completed.

 The current draft of the budget leaves $56,038.07 left over to be allocated to into other areas.

 Marilyn Spall recommended putting the left over funds into the contingency fund so its there if we need it. Cathi advised that Mike had asked for a wish list from the Trustees that those funds may be used towards.

 Mike provided the information on the wish list items that he was given.

 Bud Getz asked when the budget had to be resolved. Mike advised the final budget will need to be presented by June 12 and published by the end of June.

 Marilyn recommended a side by side comparison for the Trustees.

13. District Manager Report

 Powerpoint presentation

 Marilyn Spall made a motion to pay the $1600 invoice from Southern Fire for the

 inspection and replacement of fire extinguishers and the kitchen hood, Kendra Bender

 seconded.

 Call for a vote, motion passed.

 There was discussion around the TV to be moved into the Billiard Room and a cable hook up

 installed. Marilyn voices that a lot of money has already been spent toward the billiard

 room for them to play pool. Dave Peck advised the TV was donated by a resident to the

 pool players and hung in the previous pool room. They are just asking that the TV be

 hooked up in the new pool room.

 13A. Letter of resignation from Assistant Secretary, Molly Stone

 Bud Getz advised that he was handed a letter of resignation from Assistant Secretary, Molly Stone from the office of Assistant Secretary but not from the Board of Trustees. Bud stated that he is unable to accept the resignation as written since there are no other open

 positions on the Board. Molly can move to the position of Secretary or resign from the

 Board of Trustees.

 14. Public comments-None

 15. Trustee comments

 Rod Lindsay advised its time to go home

 Marilyn agrees with Rod and thanked everyone for coming

 Kendra thanked Marilyn for all of her hard work on the insurance information and Cathi

 and Mike for the work on the budget

 Cathi agreed with Rod

 Allison stated people not in good standing should not be allowed to vote

 Bud Getz advised he did not hear anything on the paint colors that were presented at the

 last meeting. We will be voting on those at the next meeting

 16. Adjournment

 Rod Lindsay made the motion to adjourn, Marilyn Spall seconded. Meeting adjourned at 10:03 PM